

THE PERRY-HOUSTON COUNTY AIRPORT AUTHORITY PERRY-HOUSTON COUNTY AIRPORT
NOTICE INVITING STATEMENTS OF QUALIFICATIONS

The Perry-Houston County Airport Authority is requesting Statements of Qualifications from interested and qualified Aviation Consultants for the engineering and planning services required for the next five years at the PERRY-HOUSTON COUNTY AIRPORT.

PURPOSE:

The purpose of this Request for Statement of Qualifications is to obtain expert professional, technical, and advisory services for developing the Airport during this period. Services may include planning, design, and construction administration services for airside and landside improvements as well as the preparation of pre-applications and applications for federal/state assistance, planning and administrative services, preliminary and final designs including preparation of construction plans, specifications, and contract documents, and construction inspection and quality control testing services for improvement projects at the Airport. Such improvements may include (but are not limited to) runway improvements, apron expansion, taxiway construction, pavement rehabilitation, marking, lighting, navigational aids, hangars, terminal building, access roads, water runoff/retention, fencing and associated safety projects. This is NOT a request for a priced proposal.

REQUIREMENTS/ AGREEMENTS:

The successful proposer will be required to enter into an agreement with the Airport Authority that will be reviewed by the Georgia Department of Transportation and the Federal Aviation Administration.

Pre-qualification is required in the following GDOT Area Classes:

No 1.08, Airport Master Planning and No. 2.09, Airport Design.

Consultants offering expertise in these services described above are encouraged to submit proposals.

PROPOSAL CONTENT AND EVALUATION:

Three (3) copies of your proposal must be sealed, delivered via mail or in person, and marked "CONSULTING ENGINEERING SERVICES-AIRPORT" on the outside of the envelope. Proposals must be complete, include all information requested, and must be received by NOON ON Monday, April 22, 2019. The proposal shall be limited to twenty-five (25) pages, excluding table of contents, cover, cover letter, and dividers. The Statement of Qualifications must be addressed

Include in your proposal the following specific items that will assist in the evaluation of all proposals:

1. Corporate Qualifications
 - a. Brief history of firm.
 - b. Previous experience of similar projects.
 - c. Resumes of key personnel available for this project.

- d. Location of office to perform the work.
2. Performance on Previous Projects
 - a. On-time/in-budget performance on projects.
 - b. At least three (3) references with telephone numbers.
3. Sub consultants (if used)
 - a. Provide a listing of all sub consultants that are proposed to be a part of the team. Include responsibilities and qualifications for each sub consultant.
4. Present workload
 - a. Key staff assignments through project period.
 - b. Commitments -vs- resources of office to do work.
5. EEO policy of the firm.
6. Supplemental information that you feel is important for us to consider your firm.

DO NOT INCLUDE A PRICED PROPOSAL.

INQUIRIES:

Questions that arise shall be submitted in writing to Mr. James Marquardt, Airport Manager, at the address previously listed or via email to manager@pxeairport.com Questions and answers may be provided to others receiving this request.

INCURRING COSTS:

The Perry-Houston County Airport Authority is not liable for any cost incurred by the Consultant in the preparation or presentation of a response to this request.

RIGHT TO AWARD OR REJECT:

It is understood that all submittals will become part of the public file on this matter, without obligation to the Airport Authority. The Airport Authority reserves the right to reject all submittals.

SELECTION AND EVALUATION:

The Airport Authority will evaluate, based on required criteria, all submittals received. Each submittal will be evaluated on how fully it meets the requirements of the criteria listed in this outline, and each will be ranked. Emphasis will be placed on the Consultant's past successful completion of similar projects shown by work summaries of the firm and individuals to do the work, as well as by references.